AGENDA ITEM: 6B
DATE OF MEETING: January 18, 2012
ACTION: ___X____
INFORMATION: _____

ADVISORY COMMITTEE MEMBERSHIP ASSIGNMENTS

SUMMARY OF REQUEST

This is a request for the Commission to approve appointments to the Legislation and Research and Evaluation advisory committees.

BACKGROUND

There are five advisory committees established by the First 5 California Children and Families Commission to provide technical assistance and professional expertise to the full Commission. The committees provide guidance, review materials, and make recommendations to the full Commission, and, when given delegated authority, make decisions on behalf of the Commission.

Committee members are appointed by a majority vote of the Commission. Committee memberships consist of no more than two Commissioners, and committee meetings are not subject to the provisions of the Bagley-Keene Open Meeting Act.

While the positions of each committee are typically filled in January, a recent change in Commissioners has resulted in the need to take action to fill positions on two committees, the Legislation and Research and Evaluation Committees.

STAFF RECOMMENDATION

Establish membership for the Legislation and Research and Evaluation committees by nominating and then voting to approve the new members.

DISCUSSION

There are currently two vacancies in the advisory committees to the Commission. The current make-up of the committees including vacancies, along with descriptions of the duties of each committee, is included in this item.

CURRENT FIRST 5 CALIFORNIA CHILDREN AND FAMILIES COMMITTEE ASSIGNMENTS

COMMITTEE	COMMITTEE DESCRIPTION	CURRENT MEMBERS
Executive	Consists of Commission Chair and Vice Chair, and staffed by Executive Director. Reviews and develops Commission meeting agendas, administrative issues, and Commission staff activities.	Jennifer Kent Vacant
Public Education and Outreach	Has delegated authority to review and provide guidance and direction to the First 5 California staff on behalf of the Commission regarding public education and outreach campaigns that include effective communication strategies for hard to reach and low income parents and families of young children. The parent education and outreach campaigns, in accordance with state statue, focus on proper childhood development, cessation of tobacco use by pregnant women, detrimental effects of secondhand smoke on early childhood development, and early learning tools to ensure children enter school ready to learn. The committee meets at key points during development and implementation of the campaigns to review key messages for parents of young children. Staffed by External and Governmental Affairs Deputy Director.	Patrick Duterte Joyce Iseri
Legislation	Has delegated authority to review and provide guidance and direction on legislation and budget items in accordance with First 5 California's legislative screening criteria on matters that directly relate to Proposition 10 financing or mandates. Committee may take positions on behalf of the Commission to allow timely responses on highest-priority legislative proposals that directly relate to Proposition 10 financing or mandates. Staffed by External and Governmental Affairs Deputy Director.	**(Vacant)** Conway Collis
Research and Evaluation	Serves as an advisory body to the Commission. Deputy Director of Research and Evaluation serves as staff to the committee. Committee reviews the Commission's research agenda, which includes studies on early education workforce, high quality preschool, early literacy, and the characteristics of preschoolers with special needs. Committee also provides input on the evaluation contractor activities.	**(Vacant)** Patrick Duterte

Program	Serves as an advisory body to the Commission. Deputy Director of Program Management Division serves as staff to the committee. Committee reviews the Commission's program agenda, which includes the development and implementation of Signature Programs designed for children, parents, and the early learning workforce. Committee is also charged with reviewing and providing input to ensure that the Principles on Equity are infused throughout each First 5 California program.	Casey McKeever Kathryn Icenhower