



ADDENDUM NO. 5

PROSPECTIVE BIDDERS

July 26, 2010

This Addendum details modifications to the Invitation for Bid (IFB) entitled "*Kit for New Parents*". The modifications are as follows:

1. IFB, Section K.2., Number of Bid Copies, paragraph **(b)** and Section L.1., Submission Instructions, paragraph **(a)**, have been corrected to reflect the accurate paragraph locations regarding the number of bid submittal copies from five (5) complete bid response packages to four (4) complete sets; one (1) master with original signatures and three (3) copies of the master document.
2. Exhibit A, Scope of Work, Task 5: Transition of Services to a Successor has been revised to change task 5.7 and add task 5.8, which shall read as follows:
 - 5.7. The successor shall be reimbursed a One-Time per Pallet Handling fee for pre-built *Kits*. The fee is a one-time reimbursement for costs the successor will incur for labor associated with moving transitioned *Kits* delivered to the successor's loading dock to the warehouse, and data entry into the IT inventory system. The successor shall be reimbursed for the actual number of complete pallets received from the prior contractor. A pallet containing basic *Kits* can range between 640 pounds (packed out Master Cartons) to 840 pounds (192 unit bulk) with the dimensions of 48"x 40"x 48" and 48"x 40"x 52" respectively. Custom *Kits* can add up to 1.5 pounds of extra material.
 - 5.8. The successor shall be reimbursed a per Electronic Data Interchange (EDI)/Phone Order and Shipment Processing Cost for pre-built *Kits*. This is to reimburse the successor for costs associated with EDI/Web orders or orders taken by phone/fax or e-mail, plus labor costs incurred for preparing orders for shipment.
3. Exhibit B, Budget Detail and Payment Provisions, Item 1.A. Invoicing and Payment, is revised to add the following bulleted item:
 - Per Electronic Data Interchange/Phone Order and Shipment Processing Cost for pre-built *Kits*

4. Exhibit B-2, Cost Sheet, is revised to include a Per EDI/Phone Order and Shipment Processing Cost reimbursement. The Cost Sheet is also revised to lower the Per Pallet Handling Fee necessary to separate the EDI/Phone Order and Shipment Processing costs. The revised Cost sheet must be used for purposes of this bid. **Bidder's failure to submit bid on Addendum No. 5, Exhibit B-2, Cost Sheet, shall be cause for rejection of bid.**

This Addendum also provides prospective bidders with a copy of the Disabled Veteran Business Enterprise (DVBE) PowerPoint presentation slides from the Mandatory Pre-Bid Conference on July 15, 2010. Note that the DVBE PowerPoint slides may need to be rotated clockwise to view accurately.

Bids are due by 3:00 p.m., Pacific Standard Time, July 29, 2010. **First 5 California will not open or read "late" bids.** No bid will be accepted unless the bidder or his/her authorized representative was in attendance at the mandatory pre-bid conference on July 15, 2010.

Attachments