



Power of Preschool Bridge
Request for Funding (RFF) Application Instructions
April 2010

A. Application Eligibility

Only First 5 county commissions currently under contract with First 5 California to provide Power of Preschool program services are eligible to apply for PoP Bridge funding.

B. Application Timeline

Date	Action Required
April 8, 2010	Release of Request for Funding Notification and Application
May 6, 2010	Funding Applications Due to First 5 California by 5:00 p.m.
June 1, 2010	Award Notices and Local Area Agreements Released
June 15, 2010	Local Area Agreements Signed and Returned to First 5 California

C. Application Submission Requirements

The application package for PoP Bridge funding must include all required forms listed below. Applicants may download the following PoP Bridge application forms from the First 5 California Web page <http://www.cffc.ca.gov/commission/funding.asp>

- 1. Power of Preschool Application Cover Page**
Insert the name of the First 5 county commission on the application cover page.
- 2. Form AP-PoP-1 Application for Funding**
The authorized agent of the applicant agency and fiscal agency must sign certifying that all applicable state and federal rules and regulations and the provisions of the PoP Bridge will be observed, and that the information contained in the application is correct and complete.
- 3. Form AP-PoP-2 Enrollment Projection Form**
The authorized agent must complete the Enrollment Projection form to provide the enrollment projections that will determine your estimated request for funding. Description of the teacher requirement funding levels is detailed in the Funding Terms and Conditions, Attachment A1.

4. Form AP-PoP-3 Reimbursement Budget Plan

The authorized agent must provide a narrative description and budget detailing how the county plans to expend the PoP Bridge funds. The budget detail must calculate to the amount of the request. First 5 California recognizes the amount of funds eligible for reimbursement are estimates at the time of application submission and that budget adjustments may occur depending on the program enrollment.

5. Form AP-PoP-4 Coordination Funds Budget

The authorized agent must complete a detailed Coordination Funds budget. The budget categories may be customized by the county to represent planned expenditures.

D. Number of Copies to Submit

- a. One (1) electronic copy to Forms@First5CA.gov
- b. Three (3) print copy applications with original signature

E. Address to Submit Print Applications:

First 5 California
2389 Gateway Oaks, Suite 260
Sacramento, CA 95823
Attn: First 5 Forms

Applicants may mail or personally deliver the applications. Each application must be complete when submitted. All applicants agree that by submitting an application, they authorize First 5 California to verify any and all claimed information and to verify any references named in the application.